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## **NEWPORT BERMUDA RACE® 2008**

Start Date: Friday, June 20, 2008

### **May 15 Entry Process Benchmarks Are Just Ahead**

With the May 15 deadline for completion of the next phase of the entry process only 10 days away, it's time to take a break from your boat preparations to move forward in the registration process.

By May 15, the following sections of the registration process need to be completed:

- The Supplemental Information Form (online)
- The Onshore Contact Form (online)
- The Crew Information Forms (online)
- The Captain's Indemnification and Waiver (fax or email)
- Entry fees paid (online)
- ORR and IRC certificates, if measurement is completed (fax or email)
- Crew waivers (fax or email)

Each crew member, including the captain, needs to download and sign the Crew Waiver (part of the Crew Information Form), which should then be returned to the captain for collation and forwarding to the Organizing Committee. The captain also needs to sign the Captain's Waiver (included in the mailed registration package). The captain should assemble all the signed crew waivers, making sure that each waiver contains the ISAF User ID for the crew member. The captain should then forward the crew waivers and the Captain's Waiver and Indemnification forms to us via email attachment to [chairman@bermudarace.com](mailto:chairman@bermudarace.com), or via fax to 401 537 9155.

USE CONVENTIONAL SNAIL MAIL AS A LAST RESORT ONLY, AS THIS MAY CONSIDERABLY SLOW THE UPDATING OF YOUR YACHT'S STATUS IN THE ONLINE REGISTRATION SYSTEM.

The Newport Bermuda Race is trying hard to go as "paperless" as possible, and we appreciate your cooperation in this endeavor.

### **Crew Information Forms and Waivers**

If you are an ISAF Group 1 (amateur) competitor, you MUST have an ISAF User ID, and MUST go through the ISAF competitor classification process, all of which can be done online. Go to the ISAF website, [www.sailing.org](http://www.sailing.org), click on "sailors", then click on "sailor classification" to get the process going. In most cases, you can get it all done online in about 15 minutes.

Remember that any competitor without an ISAF competitor classification, including the User ID, will be considered a Group 3 (professional) competitor, and will be unable to steer in the St. David's Lighthouse or Cruiser divisions.

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**ORGANIZED BY THE CRUISING CLUB OF AMERICA AND THE ROYAL BERMUDA YACHT CLUB**

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If you have current Safety at Sea Certification (June 20, 2005 or later), list the date of that training on the Crew Information form on the appropriate line.

When you have completed the Crew Information Form, print it out, sign the waiver, and send it to your captain. We ask that captains submit only complete sets of signed crew waivers whenever possible.

**CREW QUALIFICATIONS WILL NOT BE LISTED AS “OK” UNTIL EVERY CREW MEMBER HAS COMPLETED THE ONLINE CREW INFORMATION FORM, INCLUDING THE ISAF USER ID AND THE DATE OF SAFETY AT SEA TRAINING.**

Remember that at least 30% of the crew—including at least two of the afterguard (captain, navigator, and watch captains)—must have current SAS certification. “Current” means Safety at Sea training dated June 20, 2005 or later. A makeup seminar is available in Newport on June 18, but you need to register for that seminar NOW.

### **Rating Certificates**

If you have not yet contacted US Sailing to arrange for measurement for the required ORR certificate, do it NOW. This is not an overnight process, and it requires planning and coordination on your part.

If you have not revalidated or updated an existing ORR or IMS certificate, contact US Sailing immediately to get this completed.

The US Sailing certificate processing burden is unusually heavy this year, and it may be difficult to get last-minute measurement and certificate processing completed in time for the Newport Bermuda Race if you do not act immediately.

### **Online Registration System**

When the captain or crew update information in the online registration system, the entry status will not necessarily be updated immediately. We must individually compare all items submitted with the race requirements, and only then can we update your status. This may take days at peak times of data submission near deadlines.

Be patient.

With just over six weeks until the start of the race, you should by now be well along in assembling and completing the required entry paperwork. If you have questions or problems, email me at [chairman@bermudarace.com](mailto:chairman@bermudarace.com).

See you next month,  
Nick Nicholson  
Chairman