9 Easy steps to Registration for the 2014 Race

Step 1: File an Application For Entry (requesting an invitation to race)

An Application for Entry (AFE) may be filed beginning on January 13, 2014. All AFEs must be filed no later than 1700, April 1, 2014. The AFE must be accompanied by a $250 nonrefundable deposit via major credit card. That deposit will be applied to the race entry fee for accepted and completed entries. Your AFE will be reviewed by the Qualifications Committee and you will receive notification from them when your AFE is accepted and you may proceed in the registration system.

> **If Necessary - File Offshore Experience Forms for Captain, Navigator and Watch Captain(s) - if required**
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> Offshore Experience Forms may be required of the Captain, Navigator and/or Watch Captains if they do not have recent Newport Bermuda Race® experience to satisfy the Qualifications Committee that they have the requisite offshore experience to participate in the race. If required, requests for these forms will follow quickly after filing an AFE and will precede acceptance of your AFE.

Step 2: Begin your entry in the registration system

You may begin to complete your entry immediately upon acceptance of your AFE. Except as noted below, all forms must be completed and filed, the balance of your entry and crew fees paid and your Captain's Waiver filed not later than 1700, May 16, 2014. You may enter and re-enter the registration system using your id and password multiple times to complete your entry.

Step 3: Arrange for a pre-race inspection

Captains are responsible for arranging an appointment with an Inspector at a mutually convenient time for their pre-race inspection. Captains are also responsible for preparation of their yacht and its equipment in advance of the agreed inspection time so as to make most efficient use of their Inspector's time. Inspection may begin as early as March 10, 2014, and must be completed not later than 1700, June 6, 2014.

Step 4: Attend a US Sailing sanctioned Safety At Sea Seminar (as required)

Note that at least 30% of a yacht's crew (including the Captain and the Navigator or a Watch Captain) must have completed a US Sailing sanctioned Safety At Sea Seminar within 5 years of

the Race's June 20, 2014 start. The Newport Bermuda Race® will sponsor a seminar on March 15-16, 2014 in Newport. If this time and date are not convenient, US Sailing schedules Safety At Sea Seminars at many locations around the country.

Step 5: Arrange for measurement for your ORR (and IRC, if applicable) rating(s)

All measurement data for your rating(s) must be in the hands of US Sailing's Offshore Office not later than 1700, May 22, 2014, except that sail certificates may be submitted not later than 1700, June 6 2014. Captains are responsible for arranging measurement of their yacht by a US Sailing approved measurer at a mutually convenient time and place. Note that measurement may begin as early as the Fall, 2013 if major alterations or repairs to your yacht before the start are not expected.

Step 6: File Crew Information Form & Waiver

Your entire crew must complete a Crew Information Form & Waiver and file it not later than 1700, June 1, 2014. This form must be printed, manually signed and either scanned and emailed to documents@bermudarace.com OR faxed to 401 537-9157. Note that Captains must also complete a Crew Information Form (it's how your personal information gets into the registration system), but need not sign the crew waiver.

Step 7: Sign up for the Onion Patch race series and/or for special trophies

There are a variety of special trophies for which you may wish to compete**.** These include regional and team trophies, the family trophy, combined Newport-Bermuda and either Annapolis-Newport, Marion-Bermuda or Marblehead-Halifax race awards. The Onion Patch series include results from the New York Yacht Club's Annual Regatta, the Newport Bermuda Race® and the Royal Bermuda Yacht Club's Anniversary Regatta.

Step 8: Check in at Race Headquarters and attend the Captain's Meeting

Check in at Race HQ at NYYC's Harbour Court Sailing Center – hours are 1200-1600, Sunday, June 15; 0900-1700 Monday and Tuesday June 16 & 17; and 0900-1600 Wednesday, June 18, 2014. The Captain's Meeting will be at the Jane Pickens Theater at 1700 on Thursday, June 19, 2014.

Step 9: Join us at the Start, Friday, June 20, 2014

First gun is scheduled at 1250. We'll see you there.